

# General Principles for Transfer of Credit

Coursework transferred or accepted for credit toward an undergraduate program must represent collegiate coursework relevant to the formal award. Course content and level of instruction must result in student competencies at least equivalent to those of students enrolled in the College's undergraduate formal award programs. In assessing and documenting equivalent learning and qualified faculty members, the College may use recognized guides that aid in the evaluation for credit. Such guides include those published by the American Council on Education, the American Association of Collegiate Registrars and Admissions Officers, and the National Association of Foreign Student Affairs.

Courses completed with a passing grade at other duly accredited institutions are accepted for transfer as potentially creditable toward graduation requirements. Transfer grades of D are accepted only when the transfer student's cumulative GPA is 2.0 or above at the time of admission. If students have a cumulative grade point average of 2.0 or above, the D grade is accepted the same as for *native students*.

During the semesters associated with COVID-19, the College will continue to honor and evaluate transfer grades of pass/fail (or satisfactory/unsatisfactory) grades. The pass/fail grades will be reviewed but will not be calculated into the applicants cumulative GPA, which we consider in the application review process. Transfer credit will be awarded for a "pass" final grade. No transfer credit will be awarded for a "fail" final grade. A course-by-course evaluation for each applicant will be conducted for all courses to determine transfer ability and if credit will be awarded at WCC for each transferable course as an elective or direct equivalency. Each program of study determines how these credits are awarded to a student's degree plan if they enroll.

Transfer students who desire to have coursework completed at international colleges or universities evaluated for transfer credit must submit an evaluation provided by an organization affiliated with The National Association of Credential Evaluation Services ([www.naces.org](http://www.naces.org)).